

I. DENOMINATION OF THE EVENT

Venue: CSI4*-W/CSIYH1*/CSI1* CAVALIADA POZNAŃ

Date: 29.11.2018-02.12.2018 **NF:** POL

Indoor: **Outdoor:**

EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input checked="" type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input checked="" type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIO P <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2015
- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26th edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2016
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 27.09.2018



John P. Roche
FEI Director Jumping

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Międzynarodowe Targi Poznańskie Sp. z o.o.
Address: ul. Głogowska 14, 60-724 Poznań
Telephone: +48/61/8692000
Fax: +48/61/8692999
Email: zawody@mtp.pl
Website: www.cavaliada.pl

in cooperation with: Stowarzyszenie Jeździeckie Baborówko

Contact Details Show Ground:

Address: MTP, ul. Głogowska 14; 60-742 Poznań
Telephone: +48/61/8692000
GPS Coordinates:
Accessibility details (directions by road, nearest airport / train station):

Arrival by car route from Western Europe - highway A2
Arrival by train to Poznań Główny (main station)
Arrival by plane Poznań Ławica Airport

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: Tomasz Kobierski
Show Secretary: Henryk Świącicki
Press Officer: Karolina Nawrot

3. EVENT DIRECTOR

Name: Dominik Nowacki
Address: ul. Głogowska 14; 60-724 Poznań
Telephone: +48/61/8692000
Mobile: +48/603410151
Fax:
Email: zawody@mtp.pl

4. STABLE MANAGER

Name: Marta Semeniuk
Telephone: +48/603410205
Email: zawody@mtp.pl

5. ANNOUNCER

Name: Szymon Tarant
Email: tarantevents@gmail.com

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

V. OFFICIALS

* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10051394	Zofia Jurczyńska-Kret	POL	3	zofkre@wp.pl +48 607 799 478
		Ground Jury Member	1005118	Dariusz Orzoł	POL	3	
		Ground Jury Member	10083948	Agnieszka Jarzycka	POL	3	
		Ground Jury Member	10049773	Tomasz Mossakowski	POL	3	
		Ground Jury Member		Żaneta Sokołowska	POL	N	
		Ground Jury Member		Katarzyna Szymańska	POL	N	
		Ground Jury Member		Katarzyna Widalska	POL	N	
2	Foreign Judge	Foreign Judge	10053803	Kroum Rachkov	BUL	3	*
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10060881	Andrea Colombo	ITA	3	colomboandrea1@inwind.it
		Assistant Course Designer	10147414	Arkadiusz Weckwert	POL	2	
		Assistant Course Designer	10136600	Daniel Kollar	SVK	1	
		Assistant Course Designer		Łukasz Szustorowski	POL	N	
		Assistant Course Designer		Piotr Staniszewski	POL	N	

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

		Assistant Course Designer		Grzegorz Wojtaczka	POL	N		
		Assistant Course Designer		Maciej Pekaniec	POL	N		
		Assistant Course Designer		Krzysztof Kierzek	POL	N		
5	Appeal Committee	Appeal Committee President						
		Appeal Committee Member						
		Appeal Committee Member						
6	Chief Steward	Chief Steward	10052984	Zbigniew Seibt	POL	2	zas.s@interia.pl*	
7	Foreign Steward (only for 5* Events, FEI appointed)	Foreign Steward					*	
8	Assistants Stewards	Assistant Steward	10102859	Tadeusz Wajs	POL	1		
		Assistant Steward	10119851	Justyna Olszak	POL	1		
		Assistant Steward	10051303	Witold Bogacz	POL	2		
		Assistant Steward	10052982	Anna Kęszycka	POL	2		
		Assistant Steward	10049591	Małgorzata Kram	POL	1		
		Assistant Steward		Gabriela Nowicka	POL	N		
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10048907	Michał Grundwald	POL		+48 602 23 13 14	
	Veterinary Commission	Veterinary Commission President					*	
		Foreign Veterinary Delegate						*

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

		Assistant FEI Delegate					
10	Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)	Veterinary Service Manager	10103570	Michał Koczorowski	POL		+48 501 150 844
		FEI Permitted Treating Veterinarian	10086686	Michał Borowiński	POL		* +48 602 10 61 98
11	Medical Doctor	Medical Doctor		Wielkopolska Przychodnia Sportowo Lekarska	POL		ala@wpsl.poznan.pl
							+48 601 305 136
12	FARRIER	FARRIER		Sławomir Pawłowski	POL		+48 795 103 517
13	NF Delegate	NF Delegate (if applicable)					*

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- If the national Event ends at the latest one hour prior to the start of the Horse Inspection of the international Event, Horses may take part in both;
- If the national Event ends later than one hour prior to the start of the Horse Inspection at the international Event, Horses may not take part in national Competitions and international Competitions;
- If the national Event includes Competitions on the day after the international Event ends, Horses having taken part in the international Event may take part in national Competitions on that day only, i.e. following the conclusion of the international Event.

For all Events, with exception of the two pilot phases, the 2016 CSI Invitation Rules will apply until the FEI Online Invitation System is implemented.

CSI's:

NF's invited for CSI4*W

According to Invitation Rules Annex V

NF's invited:

all

Reserve NFs:

Total number of athletes:

100

Number of home athletes:

25

Number of foreign athletes:

50

Number of horses per athlete:

3 + 1 Puissance (Comp. No 4)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

The top ten Athletes on the FEI World Cup™ standings of each Sub-League three weeks prior to a given FEI World Cup™ Event in either Sub-League must be accepted to that Event, providing that the entry procedure is followed according to the Event Schedule. Such Athletes are automatically qualified for the FEI World Cup™ Competition in their own Sub-League; in addition the five best Athletes on the FEI World Cup™ standings of the other Sub-League three weeks prior to the Event in question will also be automatically qualified for the FEI World Cup™ Competition at that Event.

Each horse can start only in one competition per day and can start 3 times during the event (can start in 3 competitions) with exception of:

The fourth horse (starting in Competition No. 4 Puissance) is not allowed to participate in any other competition (Art. 254.2)

Number of home riders - 25:

- first 10 riders of Polish National Seniors Championships 2018,
- first 3 riders of Polish National Young Riders Championships 2018 of the appropriate age,
- first 3 riders of Polish National Juniors Championships 2018 of the appropriate

age,
• the other participating athletes to quota 25 athletes in order by Polish NF Ranking (PZJ, no 10/2018).

CSIYH1*

Number of NFs invited:	no limited
NFs invited:	no limited
Reserve NFs:	-
Total number of athletes:	50
Number of home athletes:	25
Number of foreign athletes:	25
Number of horses per athlete:	2 (6 and/or 7 years old)

Athletes are invited by the Organising Committee through their NF.

Athletes accepted to CSI 4*-W will be the first athletes accepted to CSIYH 1*

Entries of Polish athletes will be accept in order by Polish NF (PZJ no 10/2018) Ranking. Athletes not ranked in the Polish NF (PZJ) Ranking will be accepted by the order of entries.

Each horse can start only in one competition per day and can start 3 times.

during the event (can start in 3 competitions)

One groom per athlete.

CSI1*

Number of NFs invited:	no limited
NFs invited:	no limited
Reserve NFs:	-
Total number of athletes:	80
Number of home athletes:	60
Number of foreign athletes:	20
Number of horses per athlete:	2

Athletes are invited by the Organising Committee through their NF.

Number of home riders: max. 60:

- Entries of Polish athletes will be accept in order by Polish NF (PZJ no 10/2018) Ranking.
- Provided that there are places available, athletes not ranked in the Polish NF (PZJ) Ranking will be accepted by the order of entries.

Each horse can start only in one competition per day and can start 3 times during the event (can start in 3 competitions).

One groom per athlete.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, effective 1 January 2018.

Deadlines for Entries:

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries: **12 11 2018**

Last date for substitutions: **28 11 2018**

Entry fee per horse (per category):

Category	Amount	
CSI4*W	550 EUR	(VAT excluded)
CSIYH1*	300 EUR	(VAT excluded)
CSI1*	400 EUR	(VAT excluded)

VAT (in %) : **0**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th Edition effective 1 January 2018, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee
Not included in entry fee
 - Lower Level Events (CIMs) CHF 18 per horse per event
 - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 EUR

- Fee for health/customs-related documents for Horses, if applicable (at OC discretion)
30 EUR

All aforementioned amounts are including VAT

Total maximum Compulsory fee per horse: 70 Euro + 25 or 18 CHF

Compulsory fees per athlete:

- NF fee if applicable n/a
- NF medication control programme fee if applicable n/a
- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) n/a
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) 50 EUR

All aforementioned amounts are including VAT

Total maximum Compulsory fee per Athlete: 50 EUR

The NFs and riders who failed to make their outstanding payments with the OC CSI Cavaliada Poznań, CSI Cavaliada Lublin or CSI Cavaliada Warszawa for their financial obligations connected with shows of previous years will not be accepted unless they clear all the accounts with the OC.

The athletes has to pay with the entries prepayment of the amount of minimum 200 € per horse by the date of definite entries, to the account of:

Stowarzyszenie Jeździeckie Baborowko

Address: Baborowko Parkowa 1

64-500 Szamotuly, Poland

Bank: BGZ S.A.

Account number:

1. PLN: 14 2030 0045 1110 0000 0209 7090

2. EUR: PL 56 2030 0045 3110 0000 0018 5150

SWIFT code: PPABPLPK

Only bank transfers will be accepted. The rest of the fees has to be paid on arrival.

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay: 6 EUR per bail

Straw: 5 EUR per bail

Shavings: 12 EUR per bail

First bedding Free

Other (please specify):

Extra entry per trainer, owner etc. (above 4 free entries)

60 EUR

one Athlete can buy max. 3 additional entries (Athletes can buy extra entry till 28.11.2018).
- Extra car card (above one free card) 15 EUR

All aforementioned amounts are including VAT

VAT number of the organiser: 787 20 39 063

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged:

Withdrawal before the date of definite entries - 12.11.2018 - OC refund all fees.

Withdrawal after the date of definite entries and before the date of 25.11.2018 – the athletes or respective NF has to pay the amount of 200€ per horse.

Withdrawal after the date of 25.11.2018 or no-shows – the athletes or respective NF has to pay full entry fee (550€/300€/400€) per horse.

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Tuesday	27.11.2018	15.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	28.11.2018	16.00-20.00
• Horse Re-Inspection	Thursday	30.11.2018	7.00
• Chefs d'Equipes Meeting at CSIO's (FEI Jumping Rules article 253)			

Competitions CSI4*:	Day	Date	Arena	Time	Art	Prize Money
• Declaration of Starters	Wednesday	28.11.2018	/////	18.00	///////	///////
• No 1 Small Tour	Thursday	29.11.2018	A	8.00	274.5.3	10 000 PLN
• No 2 Middle Tour	Thursday	29.11.2018	A	11.15	238.2.1	12 000 PLN
• No 3 Big Tour	Thursday	29.11.2018	A	14.45	274.5.6	40 000 PLN
• No 4 Puissance	Thursday	29.11.2018	A	20.30	262.2	35 000 PLN
• No 5 Middle Tour	Friday	30.11.2018	A	10.30	274.5.5	12 000 PLN
• No 6 Big Tour (LR, D)	Friday	30.11.2018	A	14.30	238.2.2	97 000 PLN
• No 7 Small Tour	Saturday	01.12.2018	A	8.00	238.2.1	10 000 PLN
• No 8 Middle Tour (LR, D)	Saturday	01.12.2018	A	12.15	238.2.2	97 000 PLN
• No 9 Speed & Music (LR, D)	Saturday	01.12.2018	A	20.30	263 +239	97 000 PLN
• No 10 Small Tour Final	Sunday	02.12.2018	A	8.00	274.5.3	20 000 PLN
• No 11 Grand Prix (LR, B)	Sunday	02.12.2018	A	14.30	238.2.2	362 000 PLN
• No 12 Last Chance	Sunday	02.12.2018	A	17.00	269.5	12 000 PLN
• Total Prize Money						804 000 PLN
• Prizes in Kind						

Competitions CSIYH1*:	Day	Date	Arena	Time	Art.	Prize Money
• Declaration of Starters	Wednesday	28.11.2018	/////	18.00	///////	///////
• No 1YH Youngster Tour	Thursday	29.11.2018	B	9.00	274.5.6	5 000 PLN
• No 2YH Youngster Tour	Friday	30.11.2018	B	8.00	238.2.1	5 000 PLN
• No 3YH Youngster Tour Final	Saturday	01.12.2018	B	15.30	274.5.3	10 000 PLN
• Total Prize Money						20 000 PLN
• Prizes in Kind						

Competitions CSI1*:	Day	Date	Arena	Time	Art.	Prize Money
• Declaration of Starters	Wednesday	28.11.2018	/////	18.00	///////	///////
• 1OS One Star Small Tour	Thursday	29.11.2018	B	12.45	238.2.1	5 000 PLN
• 2OS One Star Big Tour	Thursday	29.11.2018	B	16.45	274.5.3	7 000 PLN
• 3OS One Star Small Tour	Friday	30.11.2018	B	12.30	274.5.3	5 000 PLN
• 4OS One Star Big Tour	Friday	30.11.2018	B	16.15	238.2.1	7 000 PLN

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• 50S One Star Small Tour	Saturday	01.12.2018	B	19.00	238.2.1	10 000 PLN
• 60S One Star Big Tour	Sunday	02.12.2018	B	15.15	274.5.6	16 000 PLN
• Total Prize Money						50 000 PLN
• Prizes in Kind						

Overall Prize Money: 874 000 PLN

Applicable government tax to be deducted from Prize Money (see also p. 25): 10%

All prizes above 2 000 PLN are subject to Polish income tax – 10 %.

The amount of prize money for one Athlete above 5.000PLN will be transferred into the account of the riders up to 7 days after the competition.

We ask all riders to send their bank account details with the definite entries (Name of the Bank, Account Holder, Account Number, Iban Number, Swift Code) See included document.

Prize money above 5.000 PLN form CAVALIADA Poznań 2018	
Name	
Street and no	
Postal code and city	
Country	
Mobile Number	
Date of Birth	
Email Address	

Bank Data	
IBAN Starts with the country code	
Bank Account No	
Name of Account Holder	
Address of Accountholder	
Name of Bank	

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

Country Bank	
BIC/SWIFT Code	
Routing Number (for non-european riders)	

ATTENTION : Make sure you fill in EVERYTHING correct ! If this form has not been completed as requested it will be impossible to transfer the money!

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award - NO
Best foreign athlete - NO
Best home athlete - NO
Team awards - NO
Best PZHK Horse (The horse which won the most money in Competitions no 6, 8, 9, 11 in total) - Cup

PRIZE – CLASSIFICATION:

NO

IX. COMPETITION DETAIL

CSI4*-W

FIRST DAY : Thursday **DATE (dd/mm/yy) : 29/11/2018**

COMPETITION No: 1 **Time: 8.00**

Type of Competition: Small Tour Acc. to Article: 274.5.3

Competition description: Two phases both against the clock,

1st Qualification for Comp. No 10

Jump-off (if any) no
Speed/Fixed time 350m/min
Height of obstacles: 135 cm
Number of horses per athlete 1
Number of Starters: 100
Total prize money: 10 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

COMPETITION No: 2 **Time: 11.15**

Type of Competition: Middle Tour Acc. to Article: 238.2.1

Competition description: Against the clock.

Qualification for Comp. No 8 (Middle Round Final)

Jump-off (if any) no
Speed/Fixed time 350m/min
Height of obstacles: 140 cm
Number of horses per athlete 1
Number of Starters: 100
Total prize money: 12 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

COMPETITION No: 3

Time: 14.45

Type of Competition: Big Tour

Acc. to Article: 274.5.6

Competition description: Two phases, 1st not against the clock, 2nd against the clock.

1st Qualification for Comp. No 11 (Grand Prix)

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	145 cm
Number of horses per athlete	1
Number of Starters:	100
Total prize money:	40 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

COMPETITION No: 4

Time: 20.30

Type of Competition: Puissance

Acc. to Article: 262.2

Competition description: Puissance

Jump-off (if any)	4
Speed/Fixed time	
Height of obstacles:	170 cm to start
Number of horses per athlete	1
Number of Starters:	100
Total prize money:	35 000 PLN
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

SECOND DAY : Friday

DATE: 30/11/2018

COMPETITION No: 5

Time: 10.30

Type of Competition: Middle Tour

Acc. to Article: 274.5.5

Competition description: Two phases 1st against the clock, 2nd table C.

Qualification for Comp. No 9 (Speed & Music)

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	140cm
Number of horses per athlete	1

**CHECKLIST FOR DRAFT SCHEDULE
JUMPING 2018**



Number of Starters: 100
Total prize money: 12 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

COMPETITION No: 6

Time: 14.30

Type of Competition: **Big Round** Acc. to Article: 238.2.2

Competition description: Against the clock with jump off

2nd Qualification for Comp. No 11 (Grand Prix)

Counts for the Longines Rankings group D and the Cavaliada Tour 2018/19

Jump-off (if any) 1
Speed/Fixed time 350m/min
Height of obstacles: 150cm
Number of horses per athlete 1
Number of Starters: 100
Total prize money: 97 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

THIRD DAY : Saturday

DATE : 01/12/2018

COMPETITION No: 7

Time: 8.00

Type of Competition: Small Round Acc. to Article: 238.2.1

Competition description: Against the clock

2nd Qualification for Comp. No 10

Jump-off (if any) no
Speed/Fixed time 350 m/min
Height of obstacles: 135cm
Number of horses per athlete 1
Number of Starters: 100
Total prize money: 10 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018



COMPETITION No: 8

Time: 12.15

Type of Competition: **Middle Tour Final** Acc. to Article: 238.2.2

Competition description: Against the clock with jump off

Counts for the Longines Rankings group D

Open to the best 48 Athletes from Comp. No 2, if one of the best 48 does not participate, he/she will be replaced by the next coming on the list.

Jump-off (if any) 1
Speed/Fixed time 350m/min
Height of obstacles: 145cm
Number of horses per athlete 1
Number of Starters: 48
Total prize money: 97 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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COMPETITION No: 9

Time: 20.30

Type of Competition: **"Speed & Music"** Acc. to Article: 239 +263

Competition description: Speed competition, Table C

Counts for the Longines Rankings group D

Open to the best 40 Athletes from Comp. No 5, if one of the best 40 does not participate, he/she will be replaced by the next coming on the list

Jump-off (if any) no
Speed/Fixed time 120 sec
Height of obstacles: 145cm
Number of horses per athlete 1
Number of Starters: 40
Total prize money: 97 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

THIRD DAY : Sunday

DATE : 02/12/2018

COMPETITION No: 10

Time: 8.00

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

Type of Competition: Small Round Final Acc. to Article: 274.5.3

Competition description: Two phases against the clock

Open for 60 best riders of Comp No 1 and No 7. –

Qualification system:

The winners of competition 1 and 7 get the number of points equal to the number of starters plus one point; the second placed get the number of points equal to the number of starters less two points; the 3rd placed get the number of points equal to the number of starters less 3 points and so on.

The 60 riders with the most points from competitions 1 and 7 added together, are qualified for competition 10. Should one of the 60 athletes not participate the next best in points will be taken.

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	135cm
Number of horses per athlete	1
Number of Starters:	60
Total prize money:	20 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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COMPETITION No: 11

Time: 14.30

Type of Competition: **Big Round – Grand Prix CEL FEI World Cup™**

Acc. to Article: 238.2.2

Competition description: Against the clock with jump off

Counts for the Longines Rankings group B and the Cavaliada Tour 2018/2019

Jump-off (if any)	1
Speed/Fixed time	350m/min
Height of obstacles:	min 150cm - max 160 cm
Number of horses per athlete	1
Number of Starters:	50
Total prize money:	362 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 300 PLN

Qualification rules for Competition No 11

Open to:

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018



- The best 10 Athletes from Central European League Sub-league North as per the standings published three weeks prior the starting of this event are automatically qualified.

Qualified for the Grand Prix are also the 15 best athletes from Comp. No 3. The remaining athletes up to a quota of 50 qualify from Comp. No 6. If from the 50 qualified, an athlete does not participate, the next best from competition 6 will be taken.

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix.

* * * * *

COMPETITION No: 12

Time: 17.00

Type of Competition: Last Chance

Acc. to Article: 269.5

Competition description: Accumulator against the clock

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	140 cm
Number of horses per athlete	2
Number of Starters:	100 (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	12 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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CSIYH1*

FIRST DAY : Thursday

DATE : 29/11/2018

COMPETITION No: YH1

Time: 9.00

Type of Competition: Youngster Tour

Acc. to Article: 274.5.6

Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any)	no
Speed/Fixed time	325m/min
Height of obstacles:	125 for 6 years old horses/ 130 for 7 years old horses
Number of horses per athlete	2
Number of Starters:	100
Total prize money:	5 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018



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SECOND DAY : Friday

DATE : 30/11/2018

COMPETITION No: YH2

Time: 8.00

Type of Competition: Youngster Tour

Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any) no
Speed/Fixed time 325m/min
Height of obstacles: 125 for 6 years old horses/ 130 for 7 years old horses
Number of horses per athlete 2
Number of Starters: 100
Total prize money: 5 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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THIRD DAY : Saturday

DATE : 01/12/2018

COMPETITION No: YH3

Time: 15.30

Type of Competition: Youngster Tour Final

Acc. to Article: 274.5.3

Competition description: Two phases both against the clock

Jump-off (if any) no
Speed/Fixed time 325m/min
Height of obstacles: 130 for 6 years old horses/ 135 for 7 years old horses
Number of horses per athlete 2
Number of Starters: 100
Total prize money: 10 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018



CSI1*

FIRST DAY : Thursday

DATE : 29/11/2018

COMPETITION No: OS1

Time: 12.45

Type of Competition: 1* Small Tour

Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any) no
Speed/Fixed time 325m/min
Height of obstacles: 120 cm
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money: 5 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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COMPETITION No: OS2

Time: 16.45

Type of Competition: 1* Big Tour

Acc. to Article: 274.5.3

Competition description: Two phases against the clock

Jump-off (if any) no
Speed/Fixed time 325 m/min
Height of obstacles: 130 cm
Number of horses per athlete 1
Number of Starters: 80
Total prize money: 7 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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SECOND DAY : Friday

DATE : 30/11/2018

COMPETITION No: OS3

Time: 12.30

Type of Competition: 1* Small Tour

Acc. to Article: 274.5.3

Competition description: Two phases against the clock

Jump-off (if any) no
Speed/Fixed time 325m/min
Height of obstacles: 120 cm

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018



Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money: 5 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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COMPETITION No: OS4

Time: 16.15

Type of Competition: 1* Big Tour Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any) no
Speed/Fixed time 325 m/min
Height of obstacles: 130 cm
Number of horses per athlete 1
Number of Starters: 80
Total prize money: 7 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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THIRD DAY : Saturday

DATE : 01/12/2018

COMPETITION No: OS5

Time: 19.00

Type of Competition: 1* Small Tour Final Acc. to Article: 238.2.1

Competition description: Against the clock

Open only for horses competing in Comp. no OS1 or OS3

Not allowed for horses competing in Comp. No OS6

Jump-off (if any) no
Speed/Fixed time 325m/min
Height of obstacles: 125cm
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money: 10 000 PLN
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018



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FOURTH DAY : Sunday

DATE : 02/12/2018

COMPETITION No: OS6

Time: 15.15

Type of Competition: 1* Big Tour Final Acc. to Article: 274.5.6

Competition description: two phases, 1st not against the clock, 2nd against the clock

Not allowed for horses competing in Comp. No OS5

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	135cm
Number of horses per athlete	1
Number of Starters:	80
Total prize money:	16 000 PLN
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: list of hotels on cavaliada.pl

Address:

Telephone:

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser or Athletes

Meals provided from _____ to _____ .

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals.

At the expense of: The Organiser or Athletes

Meals provided from _____ to _____ .

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:

Draw for comp. 1,2,3,4,5,6,7,8,9,10,12,YH1,YH2,YH3,OS1,OS2,OS3,OS4,OS5,OS6 - draw by computer system

Time, date and location:

Draw for the Grand Prix (World Cup CEL) Comp. 11, Saturday, 01.12.2018, 19.00 Show Office

2. COMPETITION ARENA(S)

Dimensions:	Arena A - 31 x 71 m Arena B - 30 x 70 m
Type of Footing:	Arena A - sand Arena B - sand

3. PRACTICE ARENA(S)

Dimensions:	Arena A - 24 x 44 m & 20 x 40 Arena B - 24 x 40 m
Type of Footing:	Arena A - sand Arena B - sand

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Stables: from Tuesday 27.11.18 - 16.00 hrs to Sunday 2.12.18 - 22.00 hrs Request for first bedding in shavings must be sent together until 21th of November. If not you will find straw in your boxes.

5. SAFETY CUPS

Name of Manufacturer: Turnierbedarf & Hindernisbau Schaefer (Arena B),
Caro (Arena A)

6. TIMING DEVICE

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

Name of Manufacturer: Tag Heur
Model: PTB 606
FEI Report number: 220100001A

7. SCORING/TIMING PROVIDER

Name of the company: Tarant Events
Name contact person: Agnieszka Tarant
Contact email: agnieszkatarant@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8 .

9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling tickets for spectators to attend your event: Yes No
Name of your ticketing provider: Tixer & Ticketmaster
Web address to buy ticket: www.tixer.pl & www.ticketmaster.pl

11. BETTING

Betting will be authorised by the Organiser: Yes No

12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:
The Organiser at _____ per km.
The Athlete

13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete
If paid by Athlete approximate cost per round trip:
Other:

15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
Partner: 1
Groom: 1

Horse Owner: max. 2 accreditations per FEI-Passport - who is not a competitor, whose name is mentioned in the FEI passport of the concerned horse and who is present at the event. two (2) accreditations per horse acc. to FEI-Passport

16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: C.Hartwing S.A. (international shipping company),
Address: Równoległa 4, 02-235 Warszawa

Telephone: +48 22 868 34 71
Fax: +48 22 846 69 96
Email: k.jarosz@chg.pl
Opening hours: 8.00 - 16.00

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days

		after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited

substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items

unattended.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This

procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

7. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2018

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm	As of 12 th year for CSIAm-B As of 14 th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>					

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

9. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number

of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

10. GLOSSARY

*Glossary FEI Jumping Rules:

Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if applicable
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
 - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)

- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10101848
Name*: Nowacki
First Name*: Dominik
E-Mail*: zawody@mtp.pl
Access Rights*: Admin² Consult³
Events⁴: CSI4*; CSIH1*; CSI1*

FEI ID¹: 10045444
Name*: Święcicki
First Name*: Henryk
E-Mail*: office@baborowko.pl
Access Rights*: Admin² Consult³
Events⁴: CSI4*; CSIH1*; CSI1*

FEI ID¹: 10052103
Name*: Szymon
First Name*: Tarant
E-Mail*: szymon@tarantevents.pl
Access Rights*: Admin² Consult³
Events⁴: CSI4*; CSIH1*; CSI1*

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST